



Z-MB-Study Candidates from abroad

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Fact Sheet for Study Candidates from Abroad

We are very pleased that you are interested in studying in Switzerland at the ZHAW.

The information contained in this leaflet will help you with your admission to the ZHAW:

- **Living in Switzerland as a student**
- **Study fees**
- **Admission** with a foreign school or college qualification (please note that these provisions also apply to Swiss nationals presenting qualifications from abroad).

Further details regarding admission can be obtained from the administration office of the department where you plan to take up your studies.

For an overview of the various departments please see:

<https://www.zhaw.ch/en/study/contact/>.

1 Living in Switzerland as a student

Students from abroad who wish to take up a course of study in Switzerland have sole responsibility to apply for their **residence permit** and take out **health insurance**.

1.1 Residence permit

1.1.1 Student Residence permit for Swiss and EU/EFTA nationals

You live abroad, have a Swiss or EU citizenship and would like to study in Switzerland? The following information on health insurance and approval of foreign university entrance qualification will be of interest to you.

If you hold an EU citizenship, you need to check if your country has entered into an agreement with the Swiss Confederation on the freedom of movement.

To date an agreement is in place with the following European Countries; Belgium, Bulgaria, Czech Republic, Denmark, Germany, Estonia, Spain, France, Ireland, Italy, Cyprus, Latvia, Luxembourg, Hungary, Malta, the Netherlands, Austria, Poland, Portugal, Rumania, Slovenia, Slovakia, Finland, Sweden and the UK.

If an agreement is in place, a residence permit will be granted on a yearly basis for the length of your studies. Furthermore you need proof of appropriate health insurance coverage and sufficient means for tuition and cost of living in Switzerland.



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1.1.2 Student Residence Permit for citizens from other countries

Has your country of origin (with the passport you are holding) no agreement with the Swiss Confederation?

In that case please contact the migration office of canton of Zurich to ascertain what formalities will be required in order to be issued with a residence permit: Migrationsamt des Kantons Zürich, Berninastrasse 45, 8057 Zurich, Tel. 043 259 88 00 www.migrationsamt.zh.ch

Please pay particular attention to the stipulations set out in Article 23 of VZAE (Ordinance of Admission) dated 24 October 2007, which sets out the requirements which students from abroad will need to meet in order to be granted a residence permit in Switzerland ("Persönliche Voraussetzungen") and Article 16, which governs the requirements for persons taking up residence in a different municipality for employment or study purposes during the week ("An- und Abmeldung bei einem Wochenaufenthalt").

Part-time employment and internships are also subject to specific VZAE provisions. Article 38 ("Aus- und Weiterbildung mit Nebenerwerb") sets out the rules governing the granting of a part-time work permit to foreign students, wishing to engage in part-time gainful employment alongside their studies. Article 39 („Ausbildung mit obligatorischem Praktikum“) sets out the rules on foreign students' attending courses of study which require an internship. Article 40 ("Erwerbstätigkeit während der Weiterbildung an einer Hochschule oder Fachhochschule“) explains the conditions foreign students are required to meet if they wish to apply for a permit to engage in part-time gainful employment in their field of study.

1.2 Health insurance

If you are studying in Switzerland on a student residence permit, Article 3 of the Swiss Federal Health Insurance Act ("Bundesgesetz über die Krankenversicherung", or "KVG") requires you to take out health insurance cover.

It is your personal responsibility to take out this health insurance cover.

Students who can provide evidence that they have adequate health insurance cover from a policy contracted outside Switzerland, may apply to their local residents' registration office ("Einwohnermeldeamt") to be exempted from this requirement.

1.3 Swiss Social Security Number

ZHAW is obliged to report the Swiss Social Security Number for all their students to the State Secretariat for Education Research and Innovation until 15th October each year. For foreign students who do not hold a Swiss Social Security Number, such number will be applied by the ZHAW. The number will be stated on the enrolment confirmation for the second semester.



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2 Student fees

The administrative costs relating to admissions procedures, examinations, and enrolment are covered by the semester fees of CHF 720.—per semester. The level of fees is set by the Ordinance governing University of Applied Sciences student fees in the canton of Zurich (“Verordnung über die Studiengebühren der Zürcher Fachhochschulen”).

Please note that foreign students, who do not already hold residence in Switzerland prior to their studies, must pay an additional fee of CHF 500.-- per semester. This additional fee will be charged together with the semester fees.

3 Admission and enrolment with qualifications from abroad

For the assessment of admission criteria, candidates who have completed some or all of their scholastic education outside Switzerland, submission of the following additional documents together with their enrolment form must be made:

- secondary school graduation certificate or other school certificate which entitles the candidate to study at university in his or her country of origin (including details of the subjects studied at school)
- a certified German translation of the secondary school graduation certificate or other school certificate. (in special cases an English translation will do)
- if the candidate has already commenced or completed a course of university studies in his or her country of origin: transcript of study records or graduation diplomas (plus a certified translation thereof)
- Certificate(s) (reference(s)) from the employer(s) evidencing at least one year of working experience in the chosen field of study
- copies of recognised diplomas of proficiency in German (Goethe Certificate C, Zentrale Mittelstufen Prüfung, or equivalent)
- an academic and vocational CV

Should you be applying for master studies, you will need to check the requirements for admission and enrolment with the administration office under the relevant branch of studies.

ZHAW offers German courses preparing students for the Goethe C1 certificate. For further information, see: www.daf.zhaw.ch.

Candidates must demonstrate that they meet the admission criteria applicable to the course of study they wish to attend. Please note that you may not be able to enrol if you do not submit the necessary documents within the time limits set.

We will be happy to advise you of your eligibility to study at the ZHAW.