

IMPORTANT DATES MSLS, Autumn Semester (AS) 2019 - Spring Semester (SS) 2020 for students, teaching staff and administration

Event	Who	Deadlines		Documents / aids / links
		AS 2019	SS 2020	
Publication of module descriptions	STS MSLS	Week 16 (Fri. 19.04.19)	Week 39 (Fri. 27.09.19)	https://www.zhaw.ch/de/lsvm/studium/studiweb/master-ls/modulbeschreibungen/
Semester on leave Application for leave of absence (max. 4 semesters possible, 2 with rationale (reason for justification) and 2 without rationale) via email to STS MSLS: master.lsvm@zhaw.ch	Stud	Week 33 (Sun. 18.08.19)	Week 49 (Sun. 08.12.20)	→Rahmenprüfungsordnung (RPO) →Studienordnung MSLS (SO) https://www.zhaw.ch/de/lsvm/studium/studiweb/master-ls/rechtliche-grundlagen/
Recognition of ECTS Application for recognition of studies already completed.	Stud	Week 33 (Sun. 18.08.19)	Week 03 (Sun. 19.01.20)	→Application for recognition of ECTS https://www.zhaw.ch/de/lsvm/studium/studiweb/studium-a-z/
Withdrawal / exit from study programme (only for enrolled students) Unsubscribing from and leaving the study programme without incurring costs and upon consultation with VL (via ZHAW exit form)	Stud	Week 33 (Sun. 18.08.19)	31.01.2020	→ZHAW exit form →leaflet for process exit / exmatrikulation https://www.zhaw.ch/de/lsvm/studium/studiweb/studium-a-z/
Viewing module registrations Visible for students and lecturers/teaching staff via Evento Web	Stud / Doz	Week 34 (Mon. 19.08.19)	Week 04 (Mon. 20.01.20)	https://eventoweb.zhaw.ch
Timetables & class schedules Publication of weekly timetables for the specialization modules (no later than 4 weeks prior to start of semester)	VL / STS MSLS	Week 34 (Mon. 19.08.19)	Week 04 (Mon. 20.01.20)	https://www.zhaw.ch/en/lsvm/study/master/master-of-science-in-life-sciences/organising-your-studies/timetables/
Changing form of study (full-time/part-time) Application to change form of study via email to be sent to STS MSLS: master.lsvm@zhaw.ch	Stud	Week 35 (Sun. 01.09.19)	Week 42 (Sun. 20.10.19)	
Changes in ISA (Änderungsformular) Deadline for changes in the ISA (registering, changing or exiting from modules) upon consultation with VL and MAB, form with changes to the ISA to be sent to STS MSLS	Stud	Week 35 (Sun. 01.09.19)	Week 05 (Sun. 02.02.20)	→Individual Study Agreement (ISA) https://www.zhaw.ch/de/lsvm/studium/studiweb/master-ls/rechtliche-grundlagen/ →ZHAW Annual programme https://www.zhaw.ch/de/lsvm/studium/master/master-in-life-sciences/studium-organisieren/stundenplaene/
MASTER'S THESIS (MA)				
Task for the Master Thesis (Aufgabenstellung) Deadline for submitting the task for the Master's Thesis to STS (always two weeks prior to start of semester, in which the Master's Thesis will be handed in)	Stud / MAB	Week 35 (Sun. 01.09.19)	Week 05 (Sun. 02.02.20)	→Instructions to the master thesis https://www.zhaw.ch/de/lsvm/studium/studiweb/master-ls/masterarbeit/
Extention of MA deadline Written application for the extension of the MA deadline (consent MAB and VL) to the study programme director	Stud	Week 50 (Sun. 15.12.19)	Week 25 (Sun. 21.06.20)	→Instructions to the master thesis https://www.zhaw.ch/de/lsvm/studium/studiweb/master-ls/masterarbeit/
Submission deadline for Master's thesis Official deadline for submitting the Master's thesis to STS Grüental no later than 12.00 midday.	Stud	Week 02 (Mo. 6.01.20)	Week 27 (Fri. 3.07.20)	→Instructions to the master thesis https://www.zhaw.ch/de/lsvm/studium/studiweb/master-ls/masterarbeit/
Start of semester		Week 38 (Mon. 16.09.19)	Week 08 (Mon. 17.02.20)	MSc teaching semester
End of semester		Week 07 (Fri. 14.02.20)	Week 27 (Fri. 03.07.20)	MSc teaching semester

**Other important dates and information
for students, teaching staff and administration**

Annual Meeting 2020 Registration by email to: master.lsfm@zhaw.ch	STS MSLS	26.06.2020	
MSLS graduation ceremony 2020 Organization by STS MSLS	STS MSLS	27.03.2020	
Preparation for cooperation modules Preparation material will be available via the Moodle-Platform of the MSLS 4 weeks before module start	Stud	4 weeks before module begins	https://mslscommunitycentre.ch/
Entering of marks for modules Via Evento Web, in each case 4 weeks after modul ends	Doz	4 weeks after module ends	https://eventoweb.zhaw.ch/
Entering of marks for Master's thesis 3 weeks after submission deadline	MAB	Week 4 Week 30	https://eventoweb.zhaw.ch/
Viewing marks (cooperation and specialisation modules) Via Evento Web, in each case 6-7 weeks after modul ends	Stud	6-7 weeks after module ends	https://eventoweb.zhaw.ch/

Legend:

MA - Master's thesis (<i>Masterarbeit</i>)	
MAB - Master's thesis supervisor (<i>Masterarbeit Betreuer</i>)	
Doz - Lecturer / Teacher (<i>Dozierende</i>)	
Stud - Students (all specializations)	
VL - Head of specialization (<i>Vertiefungsleitung</i>)	
FBI (V1) - Food and Beverage Innovation - Sandra Burri contact: Tel. 058 934 55 47	E-Mail: sandra.burri@zhaw.ch
PB (V2) - Pharmaceutical Biotechnology - Regine Eibl-Schindler contact: Tel. 058 934 57 13	E-Mail: regine.eibl@zhaw.ch
CLS (V3) - Chemistry for the Life Sciences - Juergen Stohner contact: Tel. 058 934 54 93	E-Mail: juergen.stohner@zhaw.ch
ACLS (V5) - Applied Computational Life Sciences - Manuel Gil Kontakt: Tel. 058 934 57 44	E-Mail: manuel.gil@zhaw.ch
STS MSLS - Administration office (<i>Studiensekretariat</i> Master Life Sciences) contact: Tel. 058 934 52 96	E-Mail: master.lsfm@zhaw.ch
Ellen Stadelmann - contact: Tel. 058 934 52 96	E-Mail: ellen.stadelmann@zhaw.ch
Marina Markovic - Administration contact: Tel 058 934 55 48 > working days Mon. - Fri. (morning)	E-Mail: marina.markovic@zhaw.ch