Internship in Financial Accounting Excellence – Service (limited 6 months, 80-100%, all genders)

We organize the worldwide financial accounting services for SWISS. Our mission is to assure efficient operations, highest quality standards and an exceptional customer experience. We achieve this by collaborating closely with our stakeholders within SWISS and the Lufthansa group and by implementing best in class processes and systems.

Tasks
As part of the Financial Accounting Excellence team, you will support the team in designing/implementing new processes/systems and the steering of SWISS’ worldwide financial accounting operations. Furthermore, you will help to drive the implementation of a new management system (OKR).

- Support in various projects. Focus is on implementing new processes and solutions in the accounts payables and receivables area
- Support the pre-study and migration project for SAP S/4 HANA implementation
- Support the team to steer the accounts payables & accounts receivables services provided by our shared service centers located in (Krakow, Manila, Mexico).
- Apply Kaizen methods to analyze and improve financial accounting processes
- Record and illustrate processes
- Organize and conduct trainings for our end users
- SAP Master data cleansing activities
- Drive OKR initiatives (Objectives and Key results; Management Methodology)

Requirements
- Passion for financial accounting, designing best-in class processes / solutions for our community and the ability to work independently
- Bachelor’s or Master’s Degree or an “HF” Advanced Federal Diploma of Higher Education in business administration or similar
- Initial practical experience in the above areas
- Conceptual skills and an analytical thinking capacity
- Solution-oriented mindset
- MS Office skills (O-365 preferred)
- Language skills in German and English
- Independent and responsible way of working
- Willingness to travel

**Details**
Department: Financial Accounting Excellence  
Location: Zürich, Kloten  
Starting date: December 15, 2022  
Application deadline: November 16, 2022

**Contact**
Please apply via our career page [swiss.com/career](swiss.com/career). We are looking forward to your application!